

## Morris County Coordination and Collaboration in Community Planning Processes

The CoC Executive Committee shall, to the greatest extent possible, participate in community planning process related to housing and services that impact the homeless service system for Morris County. The Committee shall work to provide input on planning, policy and funding decisions in other community planning processes that intersect with the needs of the homeless in Morris County.

### Emergency Solutions Grant Planning Process

In accordance with the HEARTH regulations Subpart B section 578.7(a)(7 – 9) and Subpart B section 578.7 (c)(5), the CoC Executive Committee shall oversee the following activities:

1. Evaluate outcomes of projects funded under the Emergency Solutions Grant Program
2. In consultation with the ESG funded programs, establish a centralized or coordinated assessment system
3. In consultation with ESG funded programs, develop and oversee written standards for providing assistance to homeless persons in Morris County
4. Consult with ESG recipients on the plan for the allocation of ESG funds and reporting and monitoring of program performance for ESG sub-recipients.

### Consultation Procedures

The Executive Committee shall complete the following activities in order to fully comply with the HEARTH requirements regarding participation in the ESG planning process.

#### Development of Centralized or Coordinated Assessment System

The Executive Committee shall approve a sub-committee responsible for developing the centralized or coordinated assessment system for the Morris County CoC geographic region. The sub-committee must include at least one member who is a current ESG administrator or program sub-recipient. The system recommendations developed by the sub-committee must be submitted to the Executive Committee for approval. The Executive Committee may include the current ESG administrator or program sub-recipients in the discussion related to approval of the Coordinated Assessment System.

#### Development of Written Standards

The Executive Committee shall approve a sub-committee responsible for developing the written standards for eligible activities associated with CoC and ESG funding. The sub-committee must include at least one member who is a current ESG administrator or program sub-recipient. The written standard recommendations developed by the sub-committee must be submitted to the Executive Committee for approval. The Executive Committee may include the current ESG administrator or program sub-recipients in the discussion related to the approval of the written standards recommendations.

#### Evaluate ESG Program Outcomes

The Executive Committee shall approve a sub-committee responsible for developing the system performance standards. The sub-committee must include at least one member

who is a current ESG administrator or program sub-recipient. The system performance standards must be submitted to the Executive Committee for approval and must be updated every 3 years at a minimum. The Executive Committee may include the current ESG administrator or program sub-recipients in the discussion related to approval of the system performance standards.

Upon approval of the system performance standards, the CoC Lead agency shall be responsible for providing a report on system and individual program performance which shall include CoC and ESG funded programs at a minimum. The performance report will be shared with the CoC Executive Committee, ESG administrator and ESG program review committee for consideration when evaluating project performance. The CoC Executive Committee may submit additional recommendations or comments to the ESG administrator and/or ESG program review committee as it relates to ESG funded program performance.

#### Collaborate on ESG funding process

The Executive Committee shall work with the ESG administrator and ESG review committee to ensure consistency in the funding priorities and project evaluation procedures during the funding allocation process. The ESG administrator shall provide a copy of the ESG application to the CoC Executive Committee for review prior to the release of the requests for applications. The CoC Executive Committee shall submit comments regarding the areas of evaluation and the standards established to determine project the projects to support for funding.

In addition to providing comments on the application process, the CoC Executive Committee shall establish funding priorities each year that cover the full range of services necessary to effectively operate the Morris County Homeless Service System. The funding priorities established by the Executive Committee shall be shared with the ESG administrator and ESG review committee for incorporation into the annual application process.

#### Consolidated Plan Coordination

In accordance with the HEARTH regulations Subpart B section 578.7 (c)(4), Subpart C section 578.27 (a-c), Subpart D section 578.39 (a)(3), and Subpart F section 578.93 (c)(2), the CoC Executive Committee shall oversee the following activities:

1. Provide information required to complete the consolidated plan
2. Secure a certification of consistency with the Consolidated Plan for applications submitted through the Continuum of Care application
3. Participate in the consolidated plan
4. Inform Consolidated plan administrator of violations of fair housing laws

### Consultation procedures

The Executive Committee shall complete the following activities in order to fully comply with the HEARTH requirements regarding participation in the Consolidated Plan process.

#### Provide information for the consolidated plan

The CoC Lead Agency shall work with the entity completing the Consolidated Plan for Morris County to identify all areas of the plan that relate to homeless planning. The CoC Lead Agency shall provide the required information related to the homeless planning process as implemented through the CoC Executive Committee. The Executive Committee may appoint a sub-committee to assist the Lead Agency in preparing the information necessary for completion of the Consolidated Plan as it relates to homeless needs, services, goals and plans. The CoC Executive Committee must review and approve a draft of the consolidated plan report as it relates to the homeless planning prior to inclusion in the final draft of the consolidated plan.

#### Participate in the Consolidated Plan Process

The CoC Executive Committee shall ensure that the CoC participates in the development of the Morris County 5 Year Consolidated Plan and Annual Action Plans. The CoC Lead agency will obtain and share the public hearing schedule for the consolidated plan with the Executive Committee and the CAS committee. In addition, the CoC Lead Agency will coordinate a presentation on the elements in the Consolidated plan for both the Executive Committee and CAS Committee. The entity completing the consolidated plan will consult with the committees on community needs, current planning efforts and recommendations for funding priorities.

Where possible, the CoC Executive Committee and CAS committee shall coordinate CoC representation at the consolidated plan public hearings and/or submission of comments to the entity completing the consolidated plan. The CoC Executive Committee and CAS committee shall make every effort to offer input into the information included in the Consolidated Plan and Annual Action Plans.

#### Secure Certificate of Consistency with the Consolidated Plan

Upon selection of projects for funding through the annual Continuum of Care competition, the CoC Lead agency shall prepare all information required by the Consolidated Plan entitlement jurisdiction for review of consistency with the consolidated plan. The CoC Lead Agency shall secure signatures on the certificate of consistency with the consolidated plan, for all supported projects, in accordance with the requirements identified by HUD in the NOFA process.

#### Inform of violations of fair housing laws

The CoC Executive Committee shall coordinate the monitoring of all programs receiving HUD funding on an annual basis. In addition, the CoC Executive Committee shall inform all members of the CAS committee that violations to fair housing laws should be reported to Executive Committee and the Consolidated Plan Administrator.

In the event that the CoC Executive Committee identifies fair housing issues through project monitoring or is informed of fair housing violations through CAS committee members, the CoC Executive Committee shall submit a formal letter to the Consolidated Plan Administrator informing them of the violations that have been identified. The CoC Executive Committee shall cooperate with the Consolidated Plan Administrator to provide all necessary information available to investigate potential violations of fair housing laws.

#### Other local planning processes

The CoC Executive Committee shall participate in other local planning processes that impact the homeless service system to the greatest extent possible. The Executive Committee will make every effort to ensure all funding and service decisions are in line with the priorities set by the Executive Committee for the homeless service system.

To the extent possible, the CoC Executive Committee shall provide comments, information and recommendations regarding funding priorities, service needs, system gaps and other relevant data related to the homeless service system. The Executive Committee shall advocate for coordination of all funding related to the homeless service system in Morris County and shall work to expand the resources available to the homeless through active participation in community planning. The format for participating in local planning may vary according to the specific process and may include, but not be limited to:

1. Submission of comments/recommendations
2. Participation in public hearings
3. Sharing of data from HMIS
4. Participation on review and/or funding committees
5. Sharing of information regarding identified needs and gaps in service
6. Providing presentations to committees/planning bodies