



Meeting Minutes

Executive Committee

David Hollowell, Chair

January 20, 2015 via conference call

Attendees: Marie Betlow, Jack Patten (WIB Director), Steve Sitek

The meeting was called to order at 9:32 a.m.

Workforce Innovation and Opportunity Act (WIOA) Implementation

Jack reported that draft WIOA regulations will not be published on January 18, 2015 as scheduled. The US Department of Labor has announced that it will issue the draft regulations in the spring of 2015. The regulations will be accompanied by five Notices of Proposed Rule Making (NPRM) to implement WIOA.

Jack informed the Committee that the NJ Department of Labor and Workforce Development and the State Employment & Training Commission are convening eight workgroups on WIOA implementation starting January 21. They are:

- Governance
- Planning
- Performance Accountability
- One-Stop Operations
- Career Pathways / Industry Partnerships
- Services to Individuals with Disabilities
- Services to Youth
- Business Services

Jack will serve on the Performance Accountability and Governance workgroups. One-Stop Operator Donna Buchanan will serve on the One-Stop Operations workgroup. The key issues in Governance are: local area designation, revised board membership requirements, revised WIB certification requirements, and One-Stop certification standards. The key issues in Performance Accountability are: implementing new performance accountability measures, refining educational training provider list process, and developing recommendations for additional measures.

Jack added that an important Performance issue is whether WIBs inherit their Workforce Investment Act (WIA) performance or whether all national metrics are "level set". Steve asked what the top one or two metrics were. Jack replied the top metrics for adults and dislocated workers are entered employment, employment retention at six months, and earnings. For youth, the top metrics are placement, attained degree and literacy/numeracy increase.

Adult Service Priority

Jack mentioned that, under WIA, the WIB can determine that WIA Adult funds are not limited. Consequently, all Adults are eligible for WIA-funded training. This policy will allow Morris-Sussex-Warren Employment & Training Services (ETS) to more readily spend WIA Adult funds and meet Adult Performance metrics. The policy will be reviewed on April 20. Marie asked Jack to clarify the types of training. Jack said that occupational classroom training, On-the-Job Training, and e-

Learning are all allowable activities under this policy. Jack added that truck driving, mid-level healthcare, bookkeeping and administrative occupations are the most popular training areas.

WIB Annual Report

Jack reported that the WIB received a draft of the Program Year 2013 Annual Report today. He and Sallie Sullivan will review the draft as soon as possible. He will then forward the draft to the Executive Committee for their review before having it published.

Public Vice Chair

Jack reported that WIB Member and Vice Chair Karen Kubert retired on December 31, 2014. He received notice this morning that the Warren County Freeholders have appointed Shawn J. Buskirk as the Director of the Warren County Department of Human Services and as the Warren County Adjuster. Jack said he is waiting to see the new membership requirements under WIOA before requesting new WIB appointments.

New Business

Jack informed the Committee of a new WIB business member, Frank Petruccelli of Maverick Funding Corp. Maverick Funding has successfully participated in the ETS On-the-Job Training program and Frank is a strong supporter of workforce development.

The next Executive Committee meeting is scheduled for Tuesday, April 21, 2015.