

**MORRIS AREA PARATRANSIT SYSTEM
CITIZENS ADVISORY COMMITTEE**

Morris View Healthcare Center
540 West Hanover Avenue
Ground Floor Board Room
Morris Township, New Jersey
Thursday, June 13, 2013 – 10:00 am

MINUTES

Members Present:

Marc Molde
Jeanette Pearlman
Bernard Hayet (arrived at 11AM)
Thomas Pappas

Staff Present:

Frank Pinto, Director of Human Services
Lauren Burd, Director of Special Transportation
Patricia Rogalsky, Program Coordinator MAPS

I. Call to Order – The meeting was called to order at 10:05AM by Frank Pinto. Introductions were made by Frank Pinto and Lauren Burd.

II. Staff Report

- Contacts: corrections were made to contact list regarding notification of meetings.
- Election: Thomas Pappas reported that he was the vice chair and Emil Simonetti was the Chair of CAC for 2012. Discussion regarding election of chair was conducted and it was mutually determined that voting would be done at the next scheduled CAC Meeting.
- Minutes: CAC reported that Hope Hezel did the minutes last year, but they were never distributed. Frank Pinto reported that minutes would now be produced, handed out, and approved at each CAC meeting.
- Meeting Schedule: CAC members reported that CAC meetings were formerly held every other month at 10:30AM with the Advisory Council on Aging, Disabilities, and Veterans. Frank Pinto noted that Mary Ann Speenburgh cannot make the CAC meetings at the current day and time. CAC members stated they would like to continue doing the CAC meetings at the current schedule. Lauren Burd reported that contact would be made with Ms. Speenburgh to see if she can move her schedule to accommodate attending CAC future meetings.

III. NJ Transit Report

- Frank Pinto reported that Tim Sharpe of New Jersey Transit regularly attends the CAC meetings, but he was unable to attend this month's meeting. Mr. Pinto also reported that he and Lauren Burd met with NJT to go over MAPS current grants and focused on tasks

to be completed. Mr. Pinto stated that Mr. Sharpe would be invited to our next scheduled meeting.

IV. New Business

- SCDRTAP 2014 Application Review: Lauren Burd reported on the 2014 SCDRTAP application and provided a typed summary. Ms. Burd stated the application was available for review at the MAPS office, on the Human Services Website www.MorrisHumanServices.org, and at the Morris County Library.
- Ms. Burd went over the 2014 SCDRTAP goals:
 - MAPS will continue to research available funding opportunities that may be available to the MAPS program.
 - MAPS will implement the **FTA Veterans Transportation & Community Living Initiative Grant (VTCLI)**. A total of \$543,000 was granted to Morris County. This grant opportunity makes funds available to state and local government agencies for the capital costs of creating, expanding, or increasing access to One-Click/One-Call Transportation Resource Centers. The VTCLI will help local communities bring together transportation services available to the general public with those available to customers of human service programs, and especially services for veterans and military families.
 - MAPS will investigate bus advertising on MAPS Vehicles as a possible new source of revenue for the program.
- Ms. Burd went over the proposed SCDRTAP budget for 2014:

Salaries/Fringe	\$894,521.00
Licenses, Registration, Ins	\$0.00
Third Party Contract Svcs	\$0.00
Maintenance & Repairs	\$40,000.00
Materials Consumed	\$50,000.00
Training/Travel	\$0.00
Miscellaneous	\$0.00

- 5311 Rural Route 2013-2014 Application Review: Lauren Burd reported the 5311 Rural Route 2013-2014 application was due and provided a typed summary.
- Mrs. Burd went over the 5311 2013-2014 Rural Route Budget:

Salaries/Fringe	\$180,667
Licenses, Registration, Ins	\$0.00
Third Party Contract Svcs	\$0.00
Maintenance & Repairs	\$0.00
Materials Consumed	\$30,000.00
Training/Travel	\$0.00

| Miscellaneous | \$0.00 |

V. Old Business

- 2012 Veterans Transportation and Community Living Initiative: Frank Pinto stated that Morris County was awarded a total of \$543,000. This grant opportunity makes funds available to state and local government agencies for the capital costs of creating, expanding, or increasing access to One-Click/One-Call Transportation Resource Centers. The VTCLI will help MAPS improve ridership across the board.
- New Drivers: Lauren Burd discussed the new drivers hired. A total of four new Motor Vehicle Operator and Handlers were hired in April to assist with the driver shortage.
- Vehicles: Lauren Burd announced that MAPS was notified that we will be receiving a new NJT vehicle, but the date of delivery has not been determined.
- Disabilities Forum: Frank Pinto stated that Human Services intends on holding another Disabilities Forum in the winter of 2013/2014.

VI. Announcements

- Lauren Burd announced that the public hearing for the 2014 SCDRTAP application would be held on Monday, June 17, 2013 at 10AM at Morris View Healthcare Center, in the Board Room at 540 West Hanover Avenue, Morris Township NJ.

VII. Public Comments

- CAC Member, Bernard Hayet asked if MAPS had an emergency plan in place following the 2012 natural disaster of Hurricane Sandy. Frank Pinto outlined MAPS duties during the crisis including deployment prior to the storm to get the public out of their homes, the delivering of food to citizens without power, providing transportation for essential personnel to get to work, and assistance in the reporting of outages. Mr. Pinto explained that since the storm, Morris County Office of Emergency Management has been working on and updating all emergency plans.

VIII. Adjournment and Next Meeting

- Next CAC meeting was tentatively scheduled for September 12, 2013 at 10:30AM in the Morris County Human Services building. Lauren Burd stated that all members will be sent an email and/or telephoned to confirm the meeting date, time, and location.
- Meeting was adjourned at 11:45AM.

Respectfully Submitted,

Lauren Burd
Director of Special Transportation