

**MORRIS AREA PARATRANSIT SYSTEM  
CITIZENS ADVISORY COMMITTEE**

Human Services Building  
340 West Hanover Avenue  
Ground Floor Conference Room  
Morris Township, New Jersey  
Thursday, February 11, 2016 – 10:30 am

**MINUTES**

Members Present:

Thomas Pappas  
Jeanette Pearlman  
Marc Molde

Staff Present:

Ophelia Cruse, Director of Special Transportation  
Manuela Schuster, JARC/ETS  
Glenn Michalowski, Five Town Dial A Ride  
D. Pezzuti, Five Town Dial A Ride  
Pam Mansfield, Sr Services of the Chathams  
Michelle Woehle, Jefferson Twp Dial A Ride  
Janet Ackerson, Jefferson Twp Dial A Ride

- I. Call to Order – The meeting was called to order at 10:42AM by Ophelia Cruse. Introductions were made.
- II. Approval of Minutes – On motion of member, Marc Molde seconded by member Jeanette Pearlman, the minutes of the November 12, 2015 meeting were approved unanimously.
- III. Staff Report
  - Election: Ophelia Cruse asked for nominations from the floor for Chair and Co-Chair for MAPS CAC. Tom Pappas volunteer for Chair and Jeanette Pearlman volunteer for Co-Chair. Both positions were seconded by Marc Molde. All members were in favor.
  - Meeting Schedule: Ophelia Cruse announced that MAPS CAC Meetings would follow the same schedule as the ADV meetings for 2016. Jean brought to the CAC attention that the next meeting date of April 13 was incorrect on agenda. Correct date is April 14. The rest of the CAC dates are June 9 September 8 and November 10.
- IV. NJ Transit Report  
There was no one from NJ Transit represented or report sent.
- V. New Business
  - 5310 Grant: Morris County's 2013 Section 5310 application has been formally approved by FTA pending approval from DAG.

- 5311/SCDRTAP Grants: we are being asked to present on 6/27 panel with Sussex, Warren and Passaic. Meeting to be held in Newark office and asking for a representative on CAC to sit on panel. Marc Molde volunteered.
- NJ Department of Military and Veterans Affairs Grant: purchasing department is still working on DBE requirement. Purchasing agent has been in contact with FTA for compliance issues.
- Subgrant Agreements: all signed by FH and waiting for final bills for payments.

VI. Old Business

- Bus Advertising: Ophelia Cruse reported that 6 months of advertising have brought in \$15,438.75 in income.

VII. Announcements: Ophelia Cruse announced that long time CAC member Emil Simonetti passed away.

VIII. Public Comments: none.

IX. Adjournment and Next Meeting

- Ophelia Cruse reported that the next meeting would take place on April 14, 2016 at 10:30AM at the Human Services Building, 340 West Hanover Avenue, Ground Floor Conference Room.
- Meeting was adjourned at 11:11AM by Ophelia Cruse.

Respectfully Submitted,

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Ophelia Cruse  
Director of Special Transportation