

Human Services Advisory Council Fact Sheet

Mission: To review, monitor and improve county-level human service activities, services, and programs for homeless and modest income children, families and victims of abuse, neglect and abandonment.

Purpose: The Human Services Advisory Council (HSAC) is established to review county-level human service activities and to serve as the primary vehicle for local public input into New Jersey Department of Human Services decision-making.

Committee Structure: The Human Services Advisory Council will be appointed by the Morris County Board of Chosen Freeholders and will render all appropriate recommendations to the Department of Human Services. Members will be appointed for one (1) calendar year, with term limitations of six (6) consecutive years. Committee leadership will be chosen by the membership at the beginning of each calendar year.

Funding Recommendation Responsibilities: The HSAC will make funding recommendations regarding Social Services for the Homeless, DFD Center Based Care (CBC), and other funding streams as required by the State Department of Human Services, as well as Morris County Grant-In-Aid (GIA). All funding recommendations will be rendered to the County Administrator via the Department of Human Services.

Subgrant Monitoring Responsibilities: Members of the HSAC will meet with agencies during the funded Subgrant year for an on-site review. Members will be provided with an information packet regarding the agency prior to the meeting. At the review, members will be able to ask questions regarding the program(s) being assessed and agency operations. A report is generated outlining the outcome of the review.

Subcommittees: Members of the HSAC also serve on subcommittees. The following is a list of the subcommittees and their responsibilities:

1. **Program Review Subcommittee** – meets as needed in order to review Social Services for the Homeless, Grant-In-Aid funding, as well as other State Department of Human Services funding, as appropriate.
2. **Planning Subcommittee** – meets as needed to develop strategies to address service gaps.
3. **Bylaws Subcommittee** – meets as required to review and amend bylaws.
4. **Nominating Subcommittee** – meets as needed in November to develop a slate of officers for the upcoming year.
5. **Legislative Subcommittee** – meets as needed to review State and Federal legislative items that impact the Morris County community, and makes recommendations to address these items.
6. **Comprehensive Emergency Assistance System/Continuum of Care (CEAS/COC) Subcommittee** – meets monthly or more frequently to identify needs of homeless individuals and families. Develops a continuum of care funding application, homeless plan and addresses gaps in services.