

**PUBLIC HEARING/CDRS MEETING  
APRIL 18, 2013  
5:30 PM**

The Public Hearing/CDRS Meeting was requested to come to order at 5:30 PM. by Sabine von Aulock, Director. Sign in sheets and handout materials provided. In attendance were Sabine von Aulock, Tim Tansey, Assistant Director, Patricia M. Reid, Private Secretary and Hugh O’Gorman, Supervising Cost Estimator. Ms. von Aulock turned the floor over to Chris Manak (Township of East Hanover) as he was selected as the Chair at the Regional Coordinator Meeting. At this time, a quorum had not been established for voting purposes. A PowerPoint presentation of the 2013 grant round was provided to the attendees by members of each sitting subcommittee, with the exception of ESG Program heard by the HSAC Committee:

Facilities – Carmen Vitale (Madison)  
Improvements - Mary Ann Cuneo (Denville)

Housing/HOME – Jim Nargiso (Butler)  
Services and ESG – Chris Manak

After completion of the PowerPoint presentation, Mr. Manak ascertained that a quorum had been established (31 attendees). Ms. Patricia M. Reid read the Statement of Compliance with the Open Meetings Act “Notice of this meeting has been given to the Daily Record and posted on the County Website according to the regulations of the Open Public Meetings Act.” A roll call of the attendees was completed.

Mr. Manak opened the floor for comment on the 2013 grant round. As there was no public comment, Mr. Manak requested a Motion to go into closed session. Paul Minenna (Rockaway Township) made a Motion “To have the CDRS Committee go into closed session.” This Motion was seconded by Steve Rattner (Mt. Olive). As there was no discussion, by a unanimous vote, the Motion passed. Mr. Manak requested that any members of the public present to leave the meeting area. The meeting is now in closed session.

Mr. Manak requested action on the proposed recommendations for each program:

A Motion “To accept the recommendations of the subcommittees for the Community Development Block Grant Program” was made by Jim Lampmann (Butler) and seconded by Kristine Kanzenbach (Mine Hill). There was no discussion. Mr. Manak requested a vote: All in Favor (unanimous) Opposed (none) Abstentions (none). Mr. Manak announced that the Motion “To accept the recommendations of the subcommittees for the Community Development Block Grant Program” has passed.

A Motion “To accept the recommendation of the Housing Subcommittee for the HOME Program” was made by Ralph Blakeslee (Netcong) and Denise Brennan (Hanover). There was no discussion. Mr. Manak requested a vote: All in Favor (unanimous) Opposed (none) Abstentions (none). Mr. Manak announced that the Motion “To accept the recommendation of the Housing Subcommittee for the HOME Program” has passed.

A Motion “To accept the recommendations of the HSAC Committee for the Emergency Solutions Program” was made by Vera Cheatham (Victory Gardens) and seconded by Jim Lampmann. There was no discussion. Mr. Manak requested a vote: All in Favor (unanimous) Opposed (none) Abstentions (none). Mr. Manak announced that the Motion “To accept the recommendation of the HSAC Committee for the Emergency Solutions Program” has passed.

Ms. Sabine von Aulock took the floor and requested committee approval of a policy revision to the Citizen Participation Plan:

CDBG – Activity Reprogramming – threshold amount requiring Public Notice, requiring an amendment to the Action Plan (\$20,000 or greater after CDBG activity’s funds have been expended, the activity has been completed and the subgrantee agrees to rescind their right to the remaining funds; all such funds will be reprogrammed to the Division’s Homeowner Rehab Program).

HOME – Activity Reprogramming – threshold amount requiring Public Notice requiring an amendment to the Action Plan (\$20,000 or greater remain after a HOME activity has been completed and the subgrantee agrees to rescind their right to the remaining funds; all such funds will be reprogrammed to the Division’s Tenant Based Rental Assistance Program).

A Motion “To accept the policy revisions for the Citizen Participation Plan” was made by Kristine Kanzenbach and Jim Lampmann. There was no discussion. Mr. Manak requested a vote: All in Favor (unanimous) Opposed (none) Abstentions (none). Mr. Manak announced that the Motion “To accept the policy revisions for the Citizen Participation Plan” has passed.

Ms. von Aulock turned the floor over to Patricia M. Reid. Each region elected a Regional Coordinator for a two-year period. Mr. Manak took the floor and requested a Motion to return to the meeting. A Motion “To return to the meeting” was made by Martin Schmidt (Roxbury) and seconded by Dianne Gallets (Washington Township). There was no discussion. Mr. Manak requested a vote: All in Favor (unanimous) Opposed (none) Abstentions (none). Mr. Manak announced that the Motion “To return to the meeting” has passed. The meeting was now open to the public to have the opportunity to comment on the action resulting from the closed session. Mr. Manak opened the meeting for comment on the 2013 grant round. Mr. Tim O’Donnell (St. John’s CDC) took the floor and praised the staff of Community Development for their excellent performance. Mr. O’Donnell also thanked the CDRS Committee for the funding recommendation for St. John’s CDC. St. John’s CDC was instrumental in assisting a young child who faced deportation.

Ms. von Aulock took the floor and stated that the presentation of the Action Plan to the Freeholders will be on Wednesday, April 24, 2013. Comments concerning the Applicants’ Satisfaction Survey included very favorable reviews, with the exception of one. Ms. von Aulock stated that upgrades will be made to the application website. A Volunteer Appreciation Reception will be held on May 21, 2013 between 5:30 – 7:30 PM at the Haggerty Center.

Ms. von Aulock requested a Motion to Adjourn. A Motion “To Adjourn the CDRS Meeting” was made by Ralph Blakeslee (Netcong) and seconded by Mary Ann Cuneo. There was no discussion. Ms. von Aulock requested a vote: All in Favor (unanimous) Opposed (none) Abstentions (none). Ms. von Aulock announced that the Motion “To adjourn the CDRS Meeting” has passed.

Respectfully submitted,

Patricia M. Reid  
Private Secretary