

# Morris County Continuum of Care

P.O. Box 900  
Morristown, NJ 07963-0900  
Phone: 973-285-6851  
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<http://morrishumanservices.org/behavioral/continuum.asp>

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## Morris County Continuum of Care CoC Application Notice of Intent Rank and Review Tool Guide

A rank and review tool allows the review committee to structure, then award allocations by: specifying and prioritizing needs with a list of criteria; then evaluating, rating, and comparing the different applications; and selecting the best matching application. The rank and review tool aids the review committee in determining the winning application amid all those sent in response to the release of the Notice of Intent.

The purpose of this guide is to define the determining factors and specify CoC Application Notice of Intent alignment.

### Program Performance

- Determining Factor:** Program Performance – Data Quality, Income growth/ connection to benefits, Housing stability.
- Definition:** Applicant demonstrates ability to meet the Morris County CoC Performance Standards
- CoC Application Notice of Intent Alignment:** Information for project performance will be pulled directly from HMIS (or APRs for non-HMIS agencies.)

### Permanent Housing for the Chronically Homeless

- Determining Factor:** Permanent Housing beds dedicated or prioritized for the chronically homeless.
- Definition:**
  - Projects adding new permanent housing beds dedicated to the chronically homeless
  - Projects dedicating existing permanent housing beds for the chronically homeless
  - Projects prioritizing existing permanent housing beds for the chronically homeless
  - Projects prioritizing existing permanent housing beds to the chronically homeless at bed turnover
  - Projects dedicating existing permanent housing beds to the chronically homeless at turnover
  - Projects implementing a Housing First model in serving the chronically homeless population

### **CoC Application Notice of Intent Alignment:**

#### Renewal Application

- Question 1
- Question 5
- Question 10

#### New Application

- Question 1
- Question 5

CoC Lead Agency: Morris County Department of Human Services

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## **Permanent Housing for Homeless Families Using a Rapid Re-Housing Model**

**Determining Factor:** Permanent Housing for homeless families using a rapid re-housing model.

- **Definition:** Rapid Re-Housing is defined as a housing model in which households are moved into housing as quickly as possible and provided with temporary rental assistance and intensive case management services to help participants achieve and maintain stability in permanent housing. Participants must be literally homeless coming from the streets or emergency shelter and may or may not be disabled.

- **CoC Application Notice of Intent Alignment:**

- Renewal Application

- Question 1
    - Question 5
    - Question 6
    - Question 7

- New Application

- Question 1
    - Question 5
    - Question 7

## **Programs Working to Remove Barriers to CoC Resources**

- **Determining Factor:** Programs working to maximize access to CoC funded projects

- **Definition:**

- Projects prioritizing those most in need of services (i.e. long histories of homelessness, significant barriers, severest service needs, unsheltered households, medically vulnerable.)
  - Program reduce barriers to project entry.
  - Programs that work to reduce barriers to program retention including terminations for unknown reasons and/or negative reasons.

- **CoC Application Notice of Intent Alignment:**

- Renewal Application

- Question 1
    - Question 6
    - Question 11

- New Application

- Question 1
    - Question 6
    - Question 7

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## Maximize Use of Mainstream Resources

- **Determining Factor:** Programs utilizing mainstream resources to expand services and benefits available to program participants.
- **Definition:**
  - Projects that coordinate with existing mainstream resources to enroll participants in eligible programs and connect them in community based services.
  - Projects that secure funding for services through mainstream resource programs and other partnerships.
  - Programs that work to actively enroll participants in healthcare and assist participants in understanding and accessing expanded services available through the Affordable Care Act.
- **CoC Application Notice of Intent Alignment:**
  - Renewal Application
    - Question 1
    - Question 7
    - Question 8
    - Question 14
  - New Application
    - Question 2
    - Question 5
    - Question 9

## Program Impact

- **Determining Factor:** Programs have a significant impact on ending homelessness in Morris County.
- **Definition:** Programs critical to the homelessness infrastructure without which a gap in services would be created.
- **CoC Application and Notice of Intent Alignment:**
  - Renewal Application
    - Question 4
    - Question 5
    - Question 9
  - New Application
    - Question 1

## Serves Priority Populations

- **Determining Factor:** Programs targeting other priority populations.
- **Definition:**
  - Homeless Veterans
  - Homeless Youth
  - Victims of Domestic Violence
- **CoC Application and Notice of Intent Alignment:**
  - Renewal Application
    - Question 1
    - Question 5
    - Question 6
  - New Application
    - Question 1

CoC Lead Agency: Morris County Department of Human Services

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## Participates in Development of Coordinated Assessment Process

- **Determining Factor:** Agencies are actively working with the CoC to develop and implement a Coordinated Assessment process.
- **Definition:** CoCs are expected to adopt a common assessment or intake form for people who need homeless services. Coordinated Assessment is a system in which all programs within a CoC work together to assure services are accessible and well-targeted to the immediate needs of the client. Applicant demonstrates participation in the development and implementation of the coordinated assessment system.
- **CoC Application and Notice of Intent Alignment:**
  - Renewal Application
    - Question 6
    - Question 15
  - New Application
    - N/A

## Agency Track Record

- **Determining Factor:** Agencies has a strong track record in service delivery and program implementation
- **Definition:** Applicant demonstrates experience in providing proposed services, serving the target population, compliance with program regulations, and effective use of program funds.
- **CoC Application and Notice of Intent Alignment:**
  - Renewal Application
    - Question 2
    - Question 3
    - Question 8
    - Question 16
    - Question 17
    - Question 18
    - Question 20
  - New Application
    - Question 3
    - Question 4

Performance Standards			
Length of			
	HUD Standard	Morris County current Performance	Recommended Standard
Short Term Emergency Shelter	High performing communities average	7 days	7 days
Long Term Emergency Shelter	length of stay across all programs 20	78.9 days Individuals; 143 days Families	90 days Individuals; 180 days Families
Transitional Housing	days or less OR 5% decrease in	8.5 months Individuals; 11.5 months	12 months Individuals; 18 months Families
Safe Haven	current baseline	6.8 months	15 months
Rapid Re-Housing	N/A	71 days	N/A
Permanent Housing	6 months or longer	43.4 months (3.5 years)	12 months
Services Only Programs	N/A	N/A	N/A

Income/Benefit			
	HUD Standard	Morris County Current Performance	Recommended Standard
Adults with earned income	20%	12%	17%
Adults with increase in monthly earnings	20%	0%	recommendation not to use this measure at this time
Adults with non-earned cash benefits	54%	29%	34%
Adults with increase in monthly earning	54%	3%	recommendation not to use this measure at this time
Adults with non-cash benefits	56%	37%	42%

Successful Placement in Permanent			
	HUD Standard	Morris County Current Performance	Recommended Standard
Emergency Shelter		12%	17%
Transitional Housing	65%	53%	65%
Safe Haven		38%	35%
Rapid Re-Housing		100%	95%
Permanent Housing	80%	70%	increase by 5% from current baseline
Services Only Programs		55%	N/A

Scoring Matrix

Along the left hand side are listed all of the applicants. The determining factors are along the top (factors that have been identified as priorities). The weight for each factor is along the bottom (the weight reflects the importance of the priority).

The chart shows Permanent Housing for the Chronically Homeless as the highest priority, with the weight of 4, while Agency Track Record is weighted as a 2. This means that Addressing Chronic Homelessness is twice as important a factor as Agency Track Record.

Programs are rated on a scale of 0-2 in each category. (0 does not meet, 1 partially meets, 2 fully meets) Totals are the sum of the category rating multiplied by the category weight. Recommendations for funding will be based on the program receiving the highest total scores.

Rating Calculation Example:  $1 \times 4 = 4$ ,  $2 \times 4 = 8$ ,  $2 \times 3 = 6$ ,  $0 \times 3 = 0$ ,  $1 \times 2 = 2$ ,  $2 \times 2 = 4$

$$4 + 8 + 6 + 0 + 2 + 4 = 30$$

	Program Performance (Data quality, income growth/connection to benefits, housing stability)	Permanent housing for the chronically homeless (permanent housing programs, new beds dedicated to chronically homeless, etc.)	Permanent housing for homeless families using a rapid re-housing model	Programs working to remove barriers to CoC resources	Maximizes Mainstream Resources and Supportive Services	Program Impact	Serves Priority Populations (veterans, youth, domestic violence)	Participates in development of a coordinated assessment process	Agency Track Record (i.e. demonstrated ability to successfully deliver services, program compliance and, Impact)	totals
Perfect Score	2		2		2	2	2	2	2	48
Example	1	2	0	0	2	2	0	1	2	30
weight	4	4	4	3	3	3	3	2	2	